

MINUTES
BUHL CITY COUNCIL MEETING
BUHL CITY HALL
3/4/2024

Monday, March 4, 2024

6:30 P.M.

1. CALL TO ORDER by Mayor Carter at 6:30 p.m.

2. ROLL CALL:

Councilors: Hadrava Kealy Loeffler Towner
Mayor: Carter

Administrator: Jeffries
Public Works Foreman: Pink
Attorney: Kearney
Engineer: Jamnick

3. PLEDGE OF ALLEGIANCE:

4. APPROVAL OF AGENDA/COUNCIL ADDITIONS TO AGENDA

None.

Motion by Kealy to approve the agenda as presented.

Supported by Loeffler.

Discussion. Approve/Reject/Table.

Motion carried unanimously.

5. REPORTS FROM DEPARTMENT HEADS:

None.

6. CITIZENS FORUM:

None.

Motion by Loeffler to approve Resolution 24-14 authorizing the conveyance of real estate to Jennifer Reyes and Christopher Erickson.

Supported by Kealy.

Discussion. Approve/Reject/Table.

Councilor Kealy inquired as to why this item and the ensuing Item 8.B. referenced identical parcel numbers; the Administrator explained that, in order to properly record these types of conveyances, a resolution is required to convey the property (Resolution 24-14), and an additional resolution is required to attest that the action of property conveyance occurred at a properly convened meeting of the City Council (Resolution 24-15), thereby in effect requiring two (2) resolutions.

Councilor Kealy further inquired as to why there are two (2) different parcels of property included in this action, and whether this is normal course of business or whether this was something that the City was making a special consideration on; the Administrator explained that as the Stubler Pit development was (is) being conveyed to private parties, a number of the original parcels were subdivided into two (2) smaller parcels, and that private parties were (are) acquiring what amounts to one-and-one-half of the original parcels as a single acquisition. The reason for the two (2) individual parcels is to conform with the original recorded plat of the Stubler Pit development.

Motion carried unanimously.

B. Restate and Consider Motion for Resolution 24-15 Approving the Conveyance of Real Estate to Jennifer Reyes and Christopher Erickson.

Similar to the aforementioned item 8.A. above, the City previously, on February 6, 2024, approved Resolution 24-15 authorizing the conveyance of Parcel No. 115-0045-00010 and Parcel No. 115-0045-00021 to Jennifer Reyes and Christopher Erickson.

It was noted at that time that the motion to approve this resolution referenced parcel numbers, however the resolution itself referenced the properties' legal description(s).

The City Attorney advised that, although Resolution 24-15 was correctly constructed, it would be better if the underlying motion did not reference the parcel identification number(s).

Restating and re-approving this motion, not including reference to parcel numbers, is appropriate; this does not and will not effect the already approved Resolution 24-15.

Recommendation is to restate and re-approve this motion for consistency.

Motion by Kealy to approve Resolution 24-15 authorizing the conveyance of real estate to Jennifer Reyes and Christopher Erickson.

Supported by Loeffler.

Discussion. Approve/Reject/Table.

Motion carried unanimously.

C. Consider Appointing Various Individuals as 2024 Election Judges.

The City continues to assemble a panel of community members to serve as election judges for the 2024 election cycle.

To date, several additional individuals have indicated a willingness to serve.

The additional individuals identified at present include:

Judith Rae;
Ann Simonson;
Stefanie G. Spicer;
Melody Staffaroni; and
Sharon Swanson.

Recommendation is to approve and appoint the above individuals as election judges for the 2024 election cycle, and to appoint additional individuals as head election judges.

Motion by Kealy to appoint Judith Rae, Ann Simonson, Stefanie G. Spicer, Melody Staffaroni, and Sharon Swanson as Election Judges for the City of Buhl for the 2024 election cycle, and to appoint Sharon Swanson and Cheryl Kivi as Head Election Judges.

Supported by Loeffler.

Discussion. Approve/Reject/Table.

Councilor Kealy thanked the community and the individuals for their support of this process, and encouraged all to consider being an election judge at least once at some point.

Motion carried unanimously.

D. Consider Transferring of Funds for Retiree Benefits.

The City provides certain benefits to qualified retirees.

Each year the City must annually contribute to the post-retirement Internal Service Fund for retirement health care insurance premiums.

Payments remitted by the City for these benefits are sourced from the Internal Service Fund account directly.

The participation allocation for this contribution is \$6,000 from the General Fund, and \$4,500 each from the Water, Refuse, and Electric Funds.

A memorandum from Finance Manager Dianna Tronson was included supporting this request.

Recommendation is to approve the transfer of these retirement health care insurance premiums to the Internal Service Fund (retirement fund) savings account.

Motion by Kealy to approve transferring \$6,000 from the General Fund and \$4,500 from each of the Water, Refuse, and Electric Funds to the Internal Service Fund savings account.

Supported by Loeffler.

Discussion. Approve/Reject/Table.

The Administrator clarified that this (annual) allocation totals \$20,500 for 2024.

Motion carried unanimously.

E. Plan Spring Cleanup for 2024.

The City annually sponsors a Spring Cleanup program, and encourages all residents to participate and take advantage of this opportunity to assist in City beautification efforts.

With the mild winter that has recently been experienced, it may be appropriate and prudent to begin planning the 2024 program, and potentially offer it earlier in the year than normal.

Dates will need to be selected for this event; typically the event lasts 4-5 days.

Residents must contact City Hall and be placed on a list to have **ANY** items picked up. Items which have a pick-up charge **MUST** be paid for at City Hall by at time and date that will be selected an public noticed, or they **WILL NOT** be picked up.

Recommendation is to offer this program earlier in the year than normal, and to consider extending the period of time the program may be in offered.

Motion by Kealy to authorize the City to offer the 2024 Spring Cleanup Program beginning on a date to be determined, and to encourage all residents to take advantage of this opportunity to participate in City beautification efforts.

Supported by Loeffler.

Discussion. Approve/Reject/Table.

Discussion ensued regarding the proposed dates – it was noted that the community has been used to this program occurring in the 2nd week of June, and that it may be best to keep these dates rather than move the dates to an earlier time –

Staff shall discuss the item with the Public Works Department for input, and this item should be brought back to the City Council at the next City Council meeting.

Motion TABLED.

F. Other Business.

The Administrator mentioned that there will be a couple of presentations from outside parties at the next City Council meeting (March 19, 2024).

One will be on the Condition Assessment Report of the city water tower – when this was presented earlier in the year, there was a technical issue and the video tape file of that meeting and presentation was corrupted and could not be memorialized nor accessed in the future. USG Water will make this presentation.

The other will be on the conditions of the Buhl wastewater collection system and how it impacts – or may impact - the operation of the City's municipal wastewater treatment system – especially with regard to present impacts of I&I (inflow and infiltration); this presentation will be made by the Central Iron Range Sanitary Sewer District (CIRSSD).

G. Councilor's Comments.

Councilor Kealy –

Reminded everybody that it is election day on Tuesday, March 5, for the Presidential Nomination Primary, that voting will be held

at the Buhl-Kinney Senior Center between the hours of 7:00 a.m. and 8:00 p.m., and encouraged all to get out and vote –

Commented that dog owners really need to clean up after their animals when walking pets around town – it is the responsibility of the pet owners solely to see that this is taken care of -

Inquired as to what the timeframe is regarding paving the remaining areas which were carried over from last fall, and to where Buhl would fall in the priority list; the Administrator noted that the City Engineer has been reminded of this and that the City strongly prefers to have this accomplished as soon as reasonable in the upcoming spring months after road restrictions are lifted.

H. Mayor's Comments.

Encouraged all to get out and vote as a duty of being a citizen of this great country –

Also encouraged all to get out and enjoy the outdoors with the great weather that we have been experiencing right now – Enjoy it!

REINDED ALL TO BE CAREFUL OF THE ICE! IT IS DANGEROUS!

9. **ADJOURN:**

Motion by Loeffler to adjourn.

Supported by Kealy.

Motion carried Unanimously and the meeting was adjourned at 6:56 p.m.



Brandin Carter, Mayor

ATTEST:



Tony Jeffries, City Clerk