

MINUTES
BUHL CITY COUNCIL MEETING
BUHL CITY HALL
01/03/2023

Tuesday, January 3, 2023

6:30 P.M.

1. **CALL TO ORDER:** by Mayor Carter at 6:30 p.m.
2. **ROLL CALL:** Councilors Kealy, Towner, Hadrava, Mayor Carter, Finance Manger Thronson, Foreman Pink and City Engineer Jamnick.
3. **REPORTS FROM DEPARTMENT HEADS:** Foreman Pink stated that the city crew has been very busy with plowing and cleaning up the streets and alleys. Once they get caught up they will try to help out and push back the snow at the sidewalks. All of the equipment has been running good this season.
4. **CITIZENS FORUM:** None
5. **COUNCIL ADDITIONS TO AGENDA:** None
6. **CONSENT AGENDA**
 - A. Minutes:
 - i. Regular City Council Meeting- December 20, 2022
 - B. Claims:
 - i. Payroll #26 \$ 13,428.31
 - ii. A/P \$ 35,678.47

TOTAL	\$ 49,106.78
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Motion by Towner to approve the above claims. Supported by Kealy. Motion carried unanimously.

7. BUSINESS:

- A. Resolution 23-01. A Resolution appointing the Mayor Pre-Tem. Discussion. Approve/Reject. Motion by Kealy to approve Councilor Towner as Mayor Pro-Tem. Supported by Hadrava.
Voting for resolution: Councilors Kealy, Hadrava and Mayor Carter.
Voting against resolution: None
Abstained from vote: Councilor Towner
Absent: None
Motion caried and Resolution 23-01 was adopted.

- B. Resolution 23-02. A Resolution Naming the Official Newspaper for the City. Discussion. Approve/Reject. Motion by Hadrava to name the Hometown Focus as the official newspaper. Supported by Kealy.
Voting for resolution: Councilors Kealy, Towner, Hadrava and Mayor Carter
Voting against resolution: None
Abstained from vote: None
Absent: None
Motion carried and Resolution 23-02 was adopted.
- C. Resolution 23-03. A Resolution Designating Depositories of Funds and Accepting Assignment of Collateral. Discussion. Approve/Reject. Motion by Towner designating depositories of funds and accepting assignment of collateral. Supported by Kealy.
Voting for resolution: Councilors Kealy, Towner, Hadrava and Mayor Carter
Voting against resolution: None
Abstained from vote: None
Absent: None
Motion carried and Resolution 23-03 was adopted.
- D. Resolution 23-04. A Resolution Authorizing the Mayor and Clerk/Treasurer to Sign Certificates of Indebtedness on Behalf of the City. Discussion. Approve/Reject. Motion by Kealy to authorize the Mayor and Clerk/Treasurer to sign certificates of indebtedness on behalf of the City.
Voting for resolution: Councilors Kealy, Towner, Hadrava and Mayor Carter
Voting against resolution: None
Abstained from vote: None
Absent: None
Motion carried and Resolution 23-04 was adopted.
- E. Resolution 23-05. A Resolution Naming the Weed Inspectors for the City. Discussion. Approve/Reject. Motion by Hadrava appointing Mayor Carter and Lyle Pederson as the weed inspectors. Supported by Kealy.
Voting for resolution: Councilors Kealy, Towner and Hadrava
Voting against resolution: None
Abstained from vote: Mayor Carter
Absent: None
Motion carried and Resolution 23-05 was adopted.
- F. Resolution 23-06. A Resolution Appointing the Elm Tree/Utilization Board Member for the City of Buhl. Discussion. Approve/Reject. Motion by Towner to appoint Trent Pink as the City's representative to the Elm Tree Board. Supported by Kealy.
Voting for resolution: Councilors Kealy, Towner, Hadrava and Mayor Carter
Voting against resolution: None
Abstained from vote: None
Absent: None
Motion carried and Resolution 23-06 was adopted.

- G. Resolution 23-07. A Resolution Appointing the City Attorney/Prosecuting Attorney for the City of Buhl. Discussion. Approve/Reject. Motion Kealy to appoint Mike Kearney as the City Attorney. Supported by Hadrava.
Voting for resolution: Councilors Kealy, Towner, Hadrava and Mayor Carter
Voting against resolution: None
Abstained from vote: None
Absent: None
Motion carried and Resolution 23-07 was adopted.
- H. Resolution 23-08. A Resolution Authorizing the Signature of Disbursement of Public Funds. Discussion. Approve/Reject. Motion by Kealy to authorize the Mayor and City Clerk/Treasurer to sign disbursements of public funds on behalf of the City. Supported by Hadrava.
Voting for resolution: Councilors Kealy, Towner and Hadrava
Voting against resolution: None
Abstained from vote: Mayor Carter
Absent: None
Motion carried and Resolution 23-08 was adopted.
- I. Resolution 23-09. A Resolution Appointing the City Engineer for the City of Buhl. Discussion. Approve/Reject. Motion by Towner to appoint John Jamnick and JPJ Engineering as the Engineer for the City. Supported by Kealy.
Voting for resolution: Councilors Kealy, Towner, Hadrava and Mayor Carter
Voting against resolution: None
Abstained from vote: None
Absent: None
Motion carried and Resolution 23-09 was adopted.
- J. Resolution 23-10. A Resolution to Designate the Buhl/Kinney Senior Center as the official polling place for the City of Buhl. Discussion. Approve/Reject. Motion by Kealy to designate the Buhl/Kinney Senior Center as the official polling place for the City of Buhl. Supported by Towner.
Voting for resolution: Councilors Kealy, Towner, Hadrava and Mayor Carter
Voting against resolution: None
Abstained from vote: None
Absent: None
Motion carried and Resolution 23-10 was adopted.
- K. Resolution 23-11. A Resolution to Declare a Vacancy on the Council. Discussion. Approve/Reject. Motion by Towner to declare a vacancy on the council. Supported by Hadrava.
Voting for resolution: Councilors Kealy, Towner, Hadrava and Mayor Carter
Voting against resolution: None
Abstained from vote: None
Absent: None
Motion carried and Resolution 23-11 was adopted.

- L. Council Seat Posting. Discussion. Approve/Reject. Finance Manager stated that the Council can fill the vacancy by appointment or special election. Due to the high cost of a special election appointment is recommended. Motion by Towner to approve posting for the open seat with letters of interest and resumes due by 4:00 p.m. on January 13, 2023. Supported by Kealy. Motion carried unanimously.
- M. 2023 Council Schedule. Discussion. Approve/Reject. Finance Manger stated that the schedule has a few adjustments including the first meeting in April and August will be working sessions at 4:30 p.m. and June and July will only have one meeting. Motion by Towner to approve the 2023 Council schedule. Supported by Hadrava. Motion carried unanimously.
- N. BEDA Appointment. Discussion. Approve/Reject. Per City Ordinance the Mayor and 2 Councilors must sit on the BEDA Board. Motion by Kealy to appoint Councilor Towner. Supported by Hadrava. Towner Abstained. Motion carried. Motion by Kealy to appoint Councilor Hadrava. Hadrava Abstained. Motion carried. Motion by Towner to appoint Mayor Carter. Supported by Hadrava. Carter Abstained. Motion carried.
- O. Personnel Committee Appointments. Discussion. Approve/Reject. Motion by Towner to appoint Councilor Kealy and the City Clerk to the Personnel Committee. Supported by Hadrava. Kealy Abstained. Motion carried. Motion by Kealy to appoint Mayor Carter to the Personnel Committee. Supported by Towner. Carter Abstained. Motion carried.
- P. Public Utility Commission Appointments. Discussion. Approve/Reject. Motion by Towner to appoint Councilor Kealy, City Clerk and Foreman Trent Pink to the Public Utility Commission. Supported by Hadrava. Kealy Abstained. Motion carried. Motion by Kealy to appoint Councilor Towner to the Public Utility Commission. Supported by Hadrava. Towner Abstained. Motion carried.
- Q. Rescind Resolution 22-45. Discussion. Approve/Reject. Per the MN State Gambling Board the Resolution must state the name and address of the location where they will be conducting gambling and it cannot be based on conditions. Motion by Mayor Carter to rescind Resolution 22-45. Supported by Hadrava. Motion carried unanimously.
- R. Resolution 23-12. A Resolution Allowing Kinney Firemen's Relief Association to conduct Gambling in the City of Buhl. Discussion. Approve/Reject. Motion by Towner to allow Kinney Firemen's Relief Association to conduct gambling at The Hydeaway. Supported by Hadrava.
Voting for resolution: Councilors Kealy, Towner, Hadrava and Mayor Carter
Voting against resolution: None
Abstained from vote: None
Absent: None
Motion carried and Resolution 23-12 was adopted.

- S. St. Louis County Fair Request. Discussion. Approve/Reject. Motion by Kealy to donate \$100 to the St. Louis County Fair. Supported by Towner. Motion carried unanimously.
- T. Recreation Board Resignation. Discussion. Approve/Reject. Motion by Towner to accept the resignation of Laura Hadrava from the Recreation Board. Supported by Hadrava. Motion carried unanimously. The council thanked Laura for all of her work on the board.
- U. Administrator/Clerk/Treasurer Position. Discussion. Approve/Reject. The job posting closed on December 30, 2022. A total of 7 applications/resumes were received. Motion by Towner to direct the Personnel Committee to review the applicants. Supported by Hadrava. Motion carried unanimously.
- V. Councilor's Comments. Councilor Kealy requested that the website be updated with the vacancy openings and that the meeting minutes be added as well. She also announced that the Buhl Curling Club was having open curling night on Thursday, January 5th at 6:30 p.m.
- W. Mayor's Comments. Mayor Carter congratulated the councilors on becoming the city's elected officials.
8. **ADJOURN:** Motion by Kealy to adjourn. Supported by Towner. Motion by carried unanimously and the meeting was adjourned at 7:12 p.m.



Brandin Carter, Mayor



Dianna Thronson, Interim City Clerk